



2021 FLEET CHECKLIST

Fleet compliance on your mind? We've teamed up with FleetCheck and we have just the thing to help.



DRIVER TRAINING & MANAGEMENT



Identifying your training and screening needs is vital if you want to keep your drivers safe and reduce costs. Let's see how you fare.



Do you have a clearly defined driver on-boarding process in place?

Do you have an ongoing driver training programme in place?

Do you record incidents and penalties associated with your drivers?

Do you have a reliable way of establishing who your high-risk drivers are?

Do your drivers undertake regular medical assessments to ensure they are fit to drive?

Do your drivers know what to do if they are involved in an accident?

Do you have a digital driver ID log in solution in place?

Are all of your drivers' business journeys logged compliantly?

Are you able to track your drivers' behaviour across multiple vehicles?

Can you confidently say that this data is accurate?

DRIVER BEHAVIOUR



If you don't have granular visibility over your drivers' behaviour, you could be compromising road safety and profitability. How are your drivers performing?



Are you able to monitor driver behaviour such as harsh braking and cornering?

Do you know if your drivers use their phone while driving?

Do your drivers complete training based on their individual behaviour and score cards?

Do you regularly test drivers' hazard perception?

Do you regularly screen drivers for drugs and alcohol?

Are you confident that your staff are adhering to company driving hours policy and take their full allocated time for breaks?

Do you regularly test drivers' eyesight?

Do your drivers understand how telematics data can be used to make their jobs safer?

Are your drivers consistently and correctly logging in using the driver ID solution?

FLEET MANAGEMENT



A robust and compliant fleet management program brings a raft of benefits to your business including, efficiency, profitability and road safety. Could you be doing more?



Are you confident that your company manages its work related road risks adequately?

Do you offer an up to date drivers handbook?

Do you have a road risk policy?

Do you have a policy in place to ensure the safety of your lone workers?

Do you offer incentives for safe driving?

Do your drivers carry out and submit regular vehicle safety inspections?

Do you ensure any defects identified are actions and recorded?

Do you have a robust audit trail that ensures that all your vehicles are regularly maintained?

Do you keep an accurate record of these inspections?

Are you keeping track of your fleet data digitally?

Do your vehicles rate 1 star or more against the DVS regulations?

Are your vehicles fitted with in-cab cameras?

Do you find your day to day job being filled with hours of wasted admin?

Can you confidently say your vehicles have never missed a MOT or service due date?

Can you confidently say that you have never missed a driver licence check renewal?

SANITISATION PROTOCOLS



Aside from taking the precautions that we're all familiar with like maintaining social distance and awareness of possible symptoms, fleet operators can help in other ways too.



Can each driver have their own assigned vehicle?

Are your drivers provided with PPE such as face masks/shields, hand sanitiser or disposable gloves?

Have you provided cleaning/sanitisation equipment for each vehicle and instructions for when and how to clean?

Do you plan driver trips and routes ahead as much as possible to minimise unplanned stops and external contact?

Do you provide guidance on safe refuelling practices e.g. using disposable gloves and paying via mobile app?

Are you confident that your staff are adhering to company driving hours policy and take their full allocated time for breaks?

Are you monitoring vehicle health to avoid breakdowns by keeping up with preventative maintenance and monitoring of telematics data?

Do maintenance/repair appointments also allow time to disinfect vehicles to ensure social distancing?

Are you using digital solutions for drivers to access schedules, routes and messaging?

Are any vehicles not currently in daily use being regularly started/visually inspected?

ELECTRIC VEHICLES



As local governments continue to incentivise businesses to switch to Electric Vehicles, fleet managers need to make sure that they're fully equipped to maintain their safety standards no matter what. It might seem like just another kind of vehicle, but EVs actually mean additional considerations.



Do you carry out driver assessments to make sure drivers who are assigned EVs are suited to a different driving style (e.g. likely to consider regenerative braking distances/ not suffer range anxiety)?

Do you provide specific vehicle type training when transitioning drivers to EVs?

Do you give advice on what to do if an EV is involved in an accident, e.g. concerning discharge of HV batteries?

Do you provide instruction on home-charging process, e.g. use of 3 pin 13amp plugs, maintenance of installed charging units etc.?

Do you provide EV specific on-road training, to highlight operational differences, e.g. pedestrians being unaware of moving vehicles because of quiet running?

